

**REGULATIONS**  
**EHF FINAL4 MEN 2021**  
**12/13 June**

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# 1 INTRODUCTION

## 1.1 Aim of the manual

The EHF FINAL4 Men Regulations govern the rights, duties and responsibilities of all parties participating and involved in the EHF FINAL4 Men , the final phase of the EHF Champions League and provide information to the respective organisation.

The EHF Champions League Regulations 2020/21, the EHF Champions League Men Regulations 2020/21, the EHF Hygiene Concept, the Online Design Guide and all applicable EHF regulations shall be an entire part of and shall complement these regulations.

In case of discrepancy between the provisions defined herein and above stated Regulations, the provisions of the present EHF FINAL4 Men 2021 Regulations shall prevail.

Furthermore, the EHF Hygiene Concept – Back to Handball is an integral part of the EHF Champions League Regulations.

## 1.2 Date and venue

The EHF FINAL4 Men will take place on Saturday, 12 June, and Sunday, 13 June 2021, in the LANXESS arena in Cologne, Germany. Participating teams must arrive in Cologne on Friday, 11 June 2021, and will depart on Monday, 14 June 2021.

## 1.3 Organisation and contact

Responsibility for the organisation of the EHF FINAL4 Men rests with the European Handball Federation (EHF) and its subsidiary, EHF Marketing GmbH. Local organisation of the event will be carried out in cooperation with Stadionwelt, the official EHF FINAL4 Men partner in Cologne. Further information is available from:

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### **Stadionwelt**

#### **(Local Organiser)**

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### **European Handball Federation**

#### **(Competition matters)**

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## **1.4 Fair Play**

The principles of Fair Play shall be observed by the EHF Member Federations and their clubs in all matches. This includes not only the treatment of all participating clubs, the referees and delegates but also the behaviour of the spectators towards all participating teams.

- Observe the Rules of the Game and the Regulations governing the competition
- Respect all participants (players, officials, spectators, media representatives, etc.)
- Promote the spirit of sportsmanship and pursue the cultural mission.

The EHF Fair Play statement will be announced prior to each game in English. The EHF reserves the right to announce the EHF Fair Play statement in the languages of the participating clubs.

“To ensure fair conditions for all players, officials and referees and in the interest of the sport of handball we kindly request you, the spectators, to support your team in a fair manner and to show a positive attitude towards all participants and spectators. Thank you.”

## **1.5 Timings**

All timings indicated in the EHF FINAL4 Men Manual are local time (Germany).

# **2 COMPETITION**

## **2.1 General**

The EHF is entitled to change and/or adapt the format of the competition (including but not limited to the playing system, playing periods, throw-off times etc.). The EHF will especially make use of such right in case of exceptional circumstances (such as acts, events, omissions or accidents beyond the reasonable control of a party including, without limitation, a labour dispute, pandemic, accident, fire, flood, riot or civil commotion, act of public enemy, legal enactment, government act etc).

All Covid-19 related measures are based on the EHF hygiene concept. The listed topics in the EHF FINAL4 Men regulations replace the respective topics in the EHF hygiene concept.

In case of discrepancy between the provisions defined herein and in the EHF Hygiene concept, the provisions of the present EHF FINAL4 Men 2021 Regulations shall prevail.

## **2.2 Structure of the competition**

### *2.2.1 Individual fixture*

The playing period of the EHF FINAL4 Men is fixed by the EHF calendar. The exact playing time of each match is subject to coordination between the EHF/EHFM and the TV stations as follows:

#### Saturday, 12 June 2021

15:15 CEST: Paris Saint-Germain Handball - Aalborg Håndbold

18:00 CEST: Barça - HBC Nantes

#### Sunday, 13 June 2021

15:15 CEST: 3/4 placement match

18:00 CEST: Final

Half-time for all matches: 15 minutes.

The EHF reserves the right to amend the playing times following agreements with TV partners.

## **2.3 Entry conditions**

### *2.3.1 Pledge of commitment*

All four clubs qualifying for the EHF FINAL4 Men are required to take note of the conditions governing the competition and expressly undertake to observe the applicable Rules and Regulations.

### *2.3.2 Entry fee*

The entry fee to the EHF FINAL4 Men (€ 5,000) will be taken from your club account. In case that the entry fee is not covered, the respective club has to ensure that the remaining amount is transferred to the EHF by 1 June 2021.

### *2.3.3 Finances and taxes*

Any financial questions between the EHF/EHFM and the participating clubs will be extended according to the valid Austrian and German fiscal regulations and existing double taxation treatments between these two countries and the countries of the participating clubs.

Participating clubs will have to provide all necessary fiscal documents in order to secure a proper handling (e.g. certificate of residence).

Taxes which have to be borne by the recipient, due to double taxation treaties or the non-submitting of the requested fiscal documents, will be deducted from the amounts to be paid and transferred to the fiscal authorities. Respective documentation will be sent to the clubs concerned to further use.

### *2.3.4 Withdrawal (forfeit)*

Failure to play a match or late arrival at the venue through a team's provable fault shall render the defaulting team liable for damages and payment of all costs thereof to the EHF and in particular their contractual partners. Further sanctions are detailed in the EHF Champions League regulations, the EHF Legal Regulations and the EHF List of Penalties.

In case of a withdrawal of a club or in case of one or more of the participating teams is not in the position to take part in the event, the EHF shall have the right to nominate one or more replacement team/s.

## **2.4 EHF FINAL4 Men Draw**

The draw for the EHF FINAL4 Men was held on Tuesday, 25 May 2021, at 12.00 hrs as a digital event. The EHF FINAL4 Men Club Workshop was held remotely on Monday, 25 May 2021 at 14.00hrs.

## **2.5 Seeding**

The draw will be carried out without any restrictions whatsoever, which means there shall be no protection for teams from the same country or other restriction.

## **2.6 Playing system for EHF FINAL4 Men**

### *2.6.1 K.O. Format*

The matches of the EHF FINAL4 Men (Semi-finals and Final) shall be played in a K.O. format (one match).

### *2.6.2 Semi-finals*

The winning teams of the Semi-finals play for the first and second place. The losing teams of the Semi-finals play for the third and fourth place.

## **2.7 Player lists**

### *2.7.1 Eligibility*

Players are eligible to play in the EHF FINAL4 Men if they have already been confirmed by the EHF for their respective club for season 2020/21.

## **2.8 Late entries**

### *2.8.1 Conditions for late entry*

In cases where a player is not recorded on the players list submitted at the beginning of the season 2020/21 but should become eligible to play in the EHF FINAL4 Men at a later date, the player may be named as a late entry under the conditions mentioned in point 2.8 (EHF FINAL4 MEN regulations) resp. point 11.3 (EHF Champions League regulations).

### *2.8.2 Communication of late entries*

Each late entry shall be communicated to the EHF only through the National Federation and shall be confirmed on the official EHF late entry form by the National Federation. For each player entered late a fee of € 75 shall be payable to the EHF. Evidence of payment shall be enclosed with the late entry.

### *2.8.3 Deadline*

A late entry is only possible if the payment and the EHF late entry form are received by the EHF Office by **Thursday, 10 June 2021 at 12:00 hrs** (Vienna time) at the latest.

## **2.9 Players' participation in the event**

### *2.9.1 Players' registration*

A club may play the matches of the EHF FINAL4 Men with all those players that are eligible to participate in the matches of the EHF Champions League 2020/21. This includes all players that are correctly registered for the club on Friday, 11 June 2021, one day after the deadline for late entries.

A late entry of a player after the deadline of Thursday, 10 June 2021 is not possible.

Each team is allowed to use a maximum of 16 players and four officials for each match.

The 16 players and four officials shall be announced to the EHF Office in the Hotel Radisson Blu Cologne by the following deadlines:

Matches on Saturday                      Deadline: Saturday, 12 June 2021, at 10:30 hrs.

Matches on Sunday                         Deadline: Sunday, 13 June 2021, at 10:30 hrs.

A late entry of an additional player or a later change to the announced list of 16 players is not allowed and will be rejected.

### *2.9.2 Use of suspended or ineligible players in the match*

The use of a player who has been suspended and/or is not eligible to play will lead to consequences as detailed in EHF Champions League Regulations, the EHF Legal Regulations and the EHF List of Penalties.

## **2.10 Technical Meeting and Covid-19 Officer Meeting**

The Technical Meeting and the Covid-19 Officer Meeting will be held at the Hotel Radisson Blu, Messe Kreisel 3, 50679 Cologne (time tbd). The Technical Meeting and the Covid-19 Officer Meeting will be conducted by the EHF in cooperation with all four teams, EHF and the local organiser. Due to the hotel restrictions the meeting will be carried out with one representative of the club and the Covid-19 Officer only.

## **2.11 Players' clothing**

- The EHF will coordinate the colours of the shirts of the teams at the EHF FINAL4 Men Club Workshop on 25 May 2021. The result of the draw (for the semi-final and final matches) decides the choosing of the colour of the dresses. First named team of a match pairing has the right to choose the colours of dresses (incl. goalkeeper)
- The colour of the team officials must be announced at the Team Nomination (Saturday resp. Sunday).

- Each team shall have two sets of playing clothing in different colours (one dark colour and one light colour). These shall conform to the current EHF Advertising on Clothing Regulations.
- Each player must have his name on the back of the shirt above or under the number. The minimum dimension is of 7 cm height, the type of writing has to be Latin letters, in order to make the names clearly visible for the spectators in the playing hall as well as for TV matters.
- The players must wear numbers that are at least 20 cm high on the back of the shirt and at least 10 cm on the front. The numbers used must be from 1 to 99. The colour of the numbers must contrast clearly with the colours of the shirts.
- A player must wear the same number in the EHF FINAL4 Men as well as in the EHF Champions League 2020/21.
- Team playing and training clothing should be in good condition and presentable
- At the request of EHF Officials (Delegate, Referees) the team officials A-D must change the colour of his/her clothing.
- Advertising on players' match and training clothes is allowed in EHF FINAL4 Men matches in accordance with the EHF Advertising on Clothing Regulations.
- The EHF shall inform the four teams in good time prior to the event of any restrictions or bans regarding advertising on players' playing clothing.

### **2.12 Scoring of matches and ranking**

All matches of the EHF FINAL4 Men shall be played in 2 x 30 minutes with a half-time break of 15 minutes.

If a semi-final match or the final ends in a draw, there will be a five minutes break followed by one extra time of 2 x 5 minutes, there will be a one minute half-time break at half time for the changeover of teams.

If the 3/4 placement match ends in a draw, there shall be no extra time, the match will be decided directly by penalty throws.

If penalty throws are needed to decide the match, the procedure is as follows:

- Only players (incl. goalkeepers) who are listed on the match report and are not suspended or disqualified at the end of the playing time are entitled to participate at the penalty throws.
- Prior to the penalty throws, each team shall name five players by handing the referees a list of numbers. These players shall then take one throw each until a decision (a winner) is reached, alternating with their opponents. Each team is free to determine the sequence in which throwers will take their throws.
- The goalkeepers may be freely selected from the match report and exchanged in accordance with the Rules of the Game. Goalkeepers may take throws and throwers may perform as goalkeepers.
- At the Technical Meeting the teams will be informed at which goal the penalty throws will be taken. The team taking the first penalty throw shall be determined by the referees by drawing lots. The team winning the draw may choose whether it wishes to throw first or last.
- If the scores are equal after the first round of penalty throws, it shall be continued until a decision is reached. In the second round, the other team shall start. Again five players shall be named who are eligible to play (the players named before may be named once again).
- In the second round, a decision is reached when a goal difference arises after both teams have taken one throw each.
- Serious infractions committed during penalty throws shall be sanctioned by disqualification. If a thrower is disqualified or suffers an injury, an eligible substitute player shall be supplementary named.
- While the throws are being taken, only the player taking the throw, the current goalkeeper and the referees may enter the respective half of the playing court.

- If the number of eligible players falls below five, players may be named to take a second throw in the same round.

### **2.13 EHF officials**

EHF officials include representatives, delegates, referees, referee delegates, office staff and any other persons nominated by the EHF in relation to a EHF FINAL4 Men match.

#### *2.13.1 Nomination*

The EHF is entitled to appoint EHF officials to the EHF FINAL4 Men .

#### *2.13.2 Referees*

Referees shall be appointed by the EHF. The EHF Office shall communicate appointments to the referees as well as to the clubs concerned and their National Federation.

#### *2.13.3 Time keeper and Secretary*

The EHF is entitled to appoint time keepers and secretaries.

#### *2.13.4 Travel arrangements*

The EHF will handle the travel arrangements of all officials appointed to the EHF FINAL4 Men .

### **2.14 Goal-line Technology**

The EHF will make use of the goal-line technology at each of the goals during the matches. Any decision in connection with the possible use of goal-line technology during the matches is in the responsibility of the referees and has the same status as any other decision taken by the referees on the court.

### **2.15 Goal-light Technology**

The EHF will make use of the goal-light technology at each of the goals during the matches.

### **2.16 Instant Replay Technology**

The EHF will make use of the Instant Replay Technology in LANXESS arena during the matches. Any decision in connection with the possible use of Instant Replay Technology during the matches is in the responsibility of the referees and has the same status as any other decision taken by the referees on the court.

### **2.17 Electronic Team Time-Out**

The EHF will make use of the electronic Team Time-Out.

#### Rules for the use of the Electronic Team Time-Out:

By using this system, each team can request the team time-out directly through pushing a button on an electronic device.

The button is directly connected to the official scoreboard system and pushing the button will directly lead to a stopping of the time, additionally an audio signal will be initialized to make all parties aware of the time-out.

Please note that the general rules regarding number of team time-outs apply and that a team time-out can obviously only be requested as long as ball possession is not changing. With the new system being used, the following rules will apply in case of mistake/misuse of the team time-out:

If the opposing team is in ball possession and a team time-out is requested by the other team, the following punishments will apply:

- Progressive punishment for the official who requested the TTO
- 7-meter throw for the team which was in ball possession

- Team that caused the faulty Team Time-Out will lose one (1) team time-out (total number of the team time-outs will be reduced by one)

In case that the interruption occurs during a clear chance of scoring of the opposing team, the following punishment will apply:

- Red and blue card for the official who requested the TTO by pushing the button (8:10b)
- 7-meter throw for the team which was in ball possession
- Team that caused the faulty Team Time-Out will lose one (1) team time-out (total number of the team time-outs will be reduced by one)

A special situation occurs in case the team time-out was requested just in the moment when the own team is losing the ball. If it is clear, that this was a technical mistake from the coach and not on purpose, the EHF official of the match will decide on the following possible measures:

- Progressive punishment for the official who requested the TTO
- Team that caused the faulty Team Time-Out will lose one (1) team time-out (total number of the team time-outs will be reduced by one)
- Technical decision according to the situation on the playing field (free-throw or 7-meter throw)
- These possible measures will also apply if a player requests by mistake a TTO and not on purpose.

A 7-meter throw is obligatory in case all team time-outs have already been used and can therefore not be reduced any further.

In case of technical problems with the device an official can request the team time-out through approaching the EHF delegate and requesting it orally (and thereafter with the green TTO card)

## **2.18 Legal matters**

### *2.18.1 EHF Legal Regulations*

The provisions of the EHF Legal Regulations, the EHF List of Penalties and the EHF Catalogue of Administrative Sanctions apply to all legal matters including procedural aspects and disciplinary offences committed by the teams, delegations, individuals and/or EHF Officials at the EHF FINAL4 Men unless stipulated otherwise in the present chapter.

### *2.18.2 EHF FINAL4 Men Disciplinary Commission*

#### *2.18.2.1 Competence*

The EHF FINAL4 MEN Disciplinary Commission is responsible as first instance for disciplinary adjudication which may result in the exclusion of the participating clubs and/or in the suspension of any of their players and/or officials as well as settling protests in relation to the EHF FINAL4 Men semi-final matches/period.

In addition, and if deemed appropriate by the EHF to ensure the proper running of the EHF FINAL4 Men and/or the respect of the applicable regulations, violations of the present Regulations and/or any other EHF regulations applicable to the EHF FINAL4 Men including the EHF Hygiene Concept, by any team, delegation, individual and/or EHF Official arising from of the semi-final matches/period may be examined, decided upon and sanctioned by the EHF FINAL4 MEN Disciplinary Commission.

Unless deemed necessary by the EHF to ensure the proper running of the EHF FINAL4 Men , any protest, dispute, disciplinary and/or legal adjudication arising from matches played on the last day of the EHF FINAL4 Men shall be settled through the regular EHF legal system, i.e. the EHF Court of Handball in first instance, the EHF Court of Appeal in second instance and eventually the European Handball Court of Arbitration.

#### 2.18.2.2 Composition

The EHF FINAL4 Men Disciplinary Commission consists of three (3) members. The Chairman of the Disciplinary Commission shall be nominated by the EHF before the beginning of the EHF FINAL4 Men

The two (2) other members of the Disciplinary Commission are nominated on a case by case basis by the Chairman among the EHF delegates present at the venue to supervise the EHF FINAL4 Men matches.

The members of the EHF FINAL4 Men Disciplinary Commission shall be present at the venue. Each of them shall meet the independence criteria defined in the EHF Legal Regulations.

If necessary, two (2) substitute members shall be nominated.

The EHF FINAL4 Men Disciplinary Commission makes decision by simple majority.

#### 2.18.3 Regulations infringements/Disciplinary Matters

##### 2.18.3.1 General principles

Any disciplinary proceedings in relation to the EHF FINAL4 Men semi-final matches shall be handled according to an express procedure. Unless otherwise defined herein, applicable deadlines are defined by the competent legal body within the course of the proceedings.

The clubs participating at the EHF FINAL4 Men and any of their players, officials, delegation members, as well as any person being member of the participating clubs or acting on their behalf shall observe the principles of fair-play and comply with all applicable regulations such as, without limitation:

- the IHF Rules of the Game
- the Regulations of the EHF FINAL4 Men
- the EHF Regulations for Anti-Doping and WADA Anti-Doping Code
- the EHF Advertising on Clothing Regulations
- the EHF Hygiene concept

The clubs participating to the EHF FINAL4 Men are responsible for ensuring an exemplary behaviour of their players, officials, delegation members as well as of any person being member of the participating clubs or acting on their behalf. Clubs are accountable for the conduct of their players, delegation members, officials and any person being part of the participating clubs or acting on their behalf and may be sanctioned accordingly.

The EHF Hygiene Concept shall form an integral part of the EHF FINAL4 Men Regulations and have the same force and effect as if expressly set out in the body of the EHF FINAL4 Men Regulations. The non-compliance of one or more of the provisions stated here above, may be sanctioned according to the applicable EHF regulations, including the EHF Legal Regulations. In addition, the respective Officials may be required to reimburse all damages occurred.

#### 2.18.4 Protests

##### 2.18.4.1 Definition

Under the present section, “protest” shall mean any match-related claim which may have an impact on the result of an EHF FINAL4 Men match.

##### 2.18.4.2 Exclusion of protests

In all matches of the EHF FINAL4 Men, there shall be no valid reasons for protests and protests shall be inadmissible if relating to:

- scheduling of and drawing for matches;
- nomination of referees and delegates;
- referees' decisions on facts in accordance with Rules of the Game, including those based on EHF delegate's recommendations;
- EHF Hygiene concept

#### 2.18.4.3 Procedure

Any protest related to any of the EHF FINAL4 Men matches shall be handed over in writing to an EHF officer present at the venue or at the EHF competition office in the Hotel Radisson Blu within one (1) hour after the end of the relevant match.

Besides, a protest fee of €1,000 shall be paid by the claimant to the EHF. Such amount shall be paid directly to an EHF officer or shall be transferred to the EHF bank account at the same time the protest is handed over. In case of transfer payment, the receipt by an EHF officer of a written proof of payment of the protest fee in the defined deadline shall be deemed sufficient.

If the protest is fully granted, the protest fee is refunded to the claimant; otherwise it is forfeited to the credit of the EHF.

The reasons for the protest as well as any relevant statements, information and documents shall be submitted by the claimant in writing and in English to any EHF officer present at the venue or at the EHF office no later than three (3) hours after the end of the relevant match.

For protest relating to semi-final matches, the EHF FINAL4 Men Disciplinary Commission makes a decision on the protest no later than 9.00 a.m. local time the day after the relevant match. Such decision is announced to the relevant parties.

#### 2.18.5 Appeals

Any decision taken by the EHF FINAL4 Men Disciplinary Commission according to the aforementioned provisions may be appealed to the EHF Court of Appeal.

Unless otherwise provided in the decision of the EHF FINAL4 Men Disciplinary Commission, an appeal shall be filed with any EHF officer present at the venue or with the EHF competition Office in the Hotel Radisson Blu or with the EHF Office in Vienna in writing and in English no later than three (3) hours after communication of the Disciplinary Commission decision to the parties.

Besides an appeal fee of EUR 1.000 shall be paid by the appellant to EHF. Such amount shall be paid directly to an EHF officer or shall be transferred to the EHF bank account at the same time the appeal is filed/requested. In case of transfer payment, the receipt by an EHF officer/EHF Office of a written proof of payment of the protest fee in the defined deadline shall be deemed sufficient.

If deemed necessary by the appellant, a request for temporary suspension of the first instance decision may be filed together with the appeal.

If the appeal is fully granted, the appeal fee is refunded to the appellant; otherwise it is forfeited to the credit of the EHF.

The EHF Court of Appeal decision is communicated in writing to the relevant parties.

The members of the EHF FINAL4 Men Disciplinary Commission having decided on the protest in first instance shall not be part of the EHF Court of Appeal panel examining the protest in appeal.

#### *2.18.6 Eligibility to play*

No mandatory deadlines and fees are in force for the submission of protests concerning eligibility to play.

#### *2.18.7 European Handball Court of Arbitration*

Any issue decided upon by the appeal body may be brought by any of the relevant parties before the ECA. The Rules of Arbitration for the ECA apply.

The initiation of proceedings before the ECA on a specific issue does not suspend the implementation of the decision taken by the Court of Appeal on such issue, unless decided otherwise by the ECA in accordance with the Rules of Arbitration for the ECA.

#### *2.18.8 Arising Costs*

Rules governing the apportionment and payment by and between the parties of costs related to the EHF bodies' legal proceedings are stated in article 48 of the EHF Legal Regulations.

#### *2.18.9 Exclusion of liability*

The EHF shall not be liable for any third-party liability claims related to preparation and execution of any single match or any events of the EHF FINAL4 Men .

## **3 EVENT/VENUE**

### **3.1 LANXESS arena**

The LANXESS arena is one of the largest multi-functional arenas in Europe, which can accommodate up to 19,750 spectators. Further information at: [www.lanxess-arena.de](http://www.lanxess-arena.de) .

### **3.2 Team facilities**

Teams enter the LANXESS arena through a separate entrance. They will be provided with their own changing room for both days with massage tables in the LANXESS arena. Allocation of the four changing rooms will be settled by draw at the club workshop on 21 June 2021.

### **3.3 Medical support**

Full medical support will be provided by the EHF throughout the EHF FINAL4 Men . A dedicated emergency doctor and ambulance will be on call at the LANXESS arena and further medical support for teams will be offered at the official Team Hotel. (Player injured – bubble okay – infection only 4 days later – needs FFP2 mask for hospital)

### **3.4 Training venues**

Each EHF FINAL4 Men participating team will have access to one of four training venues from Friday, 11 June to Sunday, 13 June 2021. Due to the construction plan and timing of the set up in the LANXESS arena training in the LANXESS arena will not be possible.

### **3.5 Availability of playing court in LANXESS arena**

Prior to each start of the match the playing court shall be made available to the two teams for warm-up

## **4 CLUB DELEGATION, ACCOMMODATION & TRAVEL**

### **4.1 Size of Club Delegation**

The official club delegation of each participating EHF FINAL4 Men Team consists of 26 persons and needs to be announced to the organiser. The media manager and the Covid-19 Officer are part of the club delegation. The delegation was extended to 30 persons for the EHF FINAL4 MEN 2021 only.

All persons of the club delegation are part of the red zone/bubble concept and will be isolated in the official hotel. These persons will be tested according to the defined testing regime. After the test results on-site are confirmed negative, training and matches can commence, but all participants in the red zone/bubble concept will be restricted to the red zone/bubble until departure.

On top the club can register 6 officials who are not part of the Club Delegation. The names and contact details must be provided at a date to be defined by EHF. These persons are not part of the bubble/red zone and are not allowed to have contact with the club delegation. In case that the 6 club representatives travel jointly with the delegation, the Covid-19 testing regime needs to be followed partly. Test 1 of the test series as well as Test 2 of the test series (PCR test) have to be conducted in order to be able to travel together to Cologne.

#### **4.2 Covid-19 Officer**

All teams should appoint a Covid-19 Officer (see EHF Hygiene concept) who will be responsible for ensuring all mitigation measures are followed by players, team and match officials and all other personnel involved with the event. The Covid-19 is in close contact with the EHF/M responsible for any matters. A Covid-19 Officer Meeting regarding the organisation will be held at the Hotel Radisson Blu, timing tbd.

#### **4.3 Travel to the EHF FINAL4 Men**

Each participating team is responsible for providing its own transport to Cologne for the EHF FINAL4. Any visa costs have to be borne by the participating teams. Visa requirements must be communicated to the EHF Competitions Department.

#### **4.4 Official Team Hotel**

EHFM announces one official Team Hotel for the four participating teams. It is obligatory for each team to stay at the official Team Hotel. Each participating club will be provided with accommodation for 30 people (18 players and 12 officials) to include the following:

- 30 single rooms
- 1 massage room

The EHF FINAL4 Men official Team Hotel is:

Hotel Radisson Blu  
Messe Kreisel 3  
50679 Cologne  
Germany

Teams have the possibility to reserve additional hotel rooms for the 6 club representatives. Any costs have to be covered by the club itself. Additional reserved rooms will not be located on the team floor and officials are not allowed to enter the areas declared as bubble/red zone.

Each team will be provided with a team meeting room with air purifier and audio visual equipment (LCD Screen, DVD Player) in the Hotel Radisson Blu. Due to capacity reasons additional meeting rooms cannot be reserved by the club.

All hotel enquiries should be made to the EHF Office in Vienna. Persons not staying at the Hotel Radisson Blu (Media etc.) will not have access to the official team hotel. Access is granted with room card or accreditation only.

FFP2 masks need to be worn at all times in the public areas of the hotel and in the team rooms. The masks can be taken off during meal times when seated.

#### **4.5 Food & beverages**

The following meals will be provided for participating clubs.

Thursday: dinner

Friday: breakfast, lunch and dinner

Saturday: breakfast, lunch and dinner

Sunday: breakfast, lunch and dinner

Monday: breakfast

The local organiser will provide water bottles for all participating teams during the weekend.

#### **4.6 Official team bus**

Local transport will be offered by the local organizer and will be at the disposal of the team from their arrival to their departure at agreed times.

#### **4.7 Costs**

The costs for accommodation of the official team delegation of 26 persons in the official team hotel from Friday, 11 June to Monday, 14 June 2021, and the official team will be borne by the EHF. Accommodation costs for delegation sizes exceeding 26 people up to the maximum of 30 people have to be covered by the club itself. Costs for food & beverages for the full delegation consisting of 30 are covered by EHF.

Above this figure all arising costs such as for hotel rooms, food and beverages or transport are covered by the respective club. Availability of extra hotel rooms is not guaranteed by EHF.

Any additional costs occurred by teams such as single rooms, additional rooms, additional or special food and beverage requirements, phone calls, mini bar, additional hotel facilities and other requests are the responsibility of each club.

#### **4.8 Washing of clothes (players shirts)**

Overnight washing of clothes (players shirts) - even from Saturday to Sunday - can be organised by Hotel Radisson Blu if EHF is informed 5 days in advance (Monday, 7 June 2021). Costs have to be borne by the club.

## **5 OFFICIAL EVENTS**

#### **5.1 Organisational/Technical meeting**

A technical and organisational meeting will be held either at the official hotel (EHF/M) or online (time tbd). The meeting will be conducted by the EHF in cooperation with all four teams. The run-down of the event (ceremonies, side events, etc.) will be communicated during the meeting.

## **6 Ceremonies & Awards**

#### **6.1 Entry ceremony**

The entry ceremony of the EHF FINAL4 Men matches is based on the guidelines given in the EHF Champions League 2020/21 Regulations. Additional show elements will be added to the entry ceremony. During the pre-match entry ceremony all players are required to stand in one line with the referees facing the main TV camera as the team line-up is presented to the TV audience. Players are not permitted to move or continue their warm-up routine during this phase of the entry ceremony.

EHF reserves the right to present and use individually branded official match balls by their partner Select for each match.

The timing is scheduled as follows:

Approx. 15:00 min. before throw-off	End of warm-up
Approx. 10:00 start of the official entry ceremony	Walk in of EHF referees and delegates
	Players walk-in (individually)
	Players line-up
	Official anthem
	Fair-play text (approx. 20sec.)
00:00	Throw-off

The exact procedures for the player's walk-in before each EHF FINAL4 Men match, including the EHF Champions League final match, will be communicated to the four participating clubs at the technical meeting in Cologne.

## 6.2 Awarding ceremonies

The procedures for the awarding ceremonies for EHF FINAL4 MEN matches, including the EHF Champions League final match, will be communicated to the four participating clubs in good time before the EHF FINAL4.

## 6.3 Awards

The winner of the EHF Champions League - and therefore the EHF FINAL4 MEN - shall receive the EHF Champions League trophy, specially commissioned by the EHF for the event.

The winner's ceremony will only take place for the first and second place. The exact procedure of the awarding ceremony will be provided to the clubs in due time before the event.

# 7 Anti-doping

Anti-doping controls may take place before, during and after the EHF FINAL4 Men in accordance with the EHF Regulations for Anti-Doping.

The EHF Regulations for Anti-Doping and the WADA's Anti-Doping Code including the list of banned substances are an entire part of these EHF FINAL4 Men Regulations.

In case of anti-doping rule violations, EHF will initiate disciplinary proceedings against the perpetrators and take the appropriate disciplinary measures in accordance with the EHF Legal Regulations, the EHF List of Penalties and the EHF Regulations for Anti-Doping. This may include the imposition of provisional measures.

Member Federations must immediately inform the EHF of any decision at national level sanctioning a player for an anti-doping offence (including interim measures of protection/temporary injunction). A copy of the decision must be sent to the EHF Office. Decisions of Member Federations concerning anti-doping offence confirmed by the EHF Anti-Doping Unit will be automatically implemented by the EHF at European level.

# 8 Marketing

## 8.1 Marketing rights

All rights for the EHF FINAL4 MEN are marketed centrally by EHF. Marketing rights include all advertising on the LCD boards and on the floor, as well as advertising within and outside the LANXESS arena, the official magazine, the digital channels and all official EHF FINAL4 MEN merchandising.

## **8.2 Advertising system**

At the EHF FINAL4 Men the Sharp LCD Perimeter Advertising System will be used on the long and the short side advertising barriers. All advertising materials (including animations for the LCD boards) are produced by EHFM.

## **8.3 Merchandising**

The EHFM holds all rights for merchandising products related to the EHF FINAL4 Men and the use of the EHF FINAL4 Men Logo. EHFM has the right to use the club logos of the four participating clubs for merchandising purposes related to the EHF FINAL4 Men .

It is not allowed to sell club merchandising in and in front of the LANXESS arena.

## **8.4 Clothing of event staff and officials**

The EHFM holds all rights on clothing the EHF FINAL4 Men event staff and officials.

## **8.5 Signed player's shirts**

Each team is obliged to provide 10 official EHF Champions League players shirts (including official badge) free of charge to EHFM. All shirts have to be signed by each player. The t-shirts shall be handed over to an EHFM representative during the technical meeting at the very latest.

## **8.6 Club sponsors**

Club sponsors are not permitted to be presented during the EHF FINAL4 Men either inside or outside the arena except where agreed in writing by EHF Marketing GmbH.

## **8.7 Additional promotional activities**

EHF FINAL4 Men clubs and their players are not permitted to engage in additional promotional and advertising campaigns during or in connection to the EHF FINAL4 Men without the written permission of EHFM.

# **9 Corporate Identity**

This corporate identity chapter is a style guide about the brand elements of the EHF FINAL4 Men and is designed to show the correct usage to all parties involved. Special attention needs to be given to that fact that the EHF FINAL4 Men 2021 is played under the CI of the season 2020/21.

## **9.1 Official name of the competition**

The official name of the event is: EHF FINAL4 Men

The wording "EHF FINAL4 Men" shall solely be used and written in capital letters and without a space between the letters and the number "4". If the year needs to be added, the event name for this year's edition shall be: EHF FINAL4 Men 2021. The use of the wording "Final Four" is not permitted in any event (i.e. it is not allowed to use the word "four" instead of the numeral "4" and/or the wording "Final Four" in a stand-alone format. However, the use of the wording "EHF FINAL4" is allowed).

## **9.2 Official name of the homepage**

The official name of the EHF FINAL4 Men homepage is: [www.eurohandball.com](http://www.eurohandball.com). Further information about the event can be found here.

## **9.3 Official typeface**

The official font for all headlines and sublines in relation to the DELO EHF FINAL4 MEN 2021 is the "Formula Condensed". The EHF font comes in 10 different weights which are used in various applications depending on the type of communication and material at hand. The font is available for download on the online design guide. The link has been sent to the club.

For continuous text (body text) and on all web related cases, one can use the secondary typeface “IBM Pley Sans” which can be found as a standard in Microsoft office packages

#### 9.4 Logotype usage

The EHF FINAL4 MEN 2021 logos are the graphic representation of this special event as a brand. Please see the mandatory logo versions below:

Vertical (primary logo)



Horizontal (secondary logo)



## 10 Branding

This chapter gives an overview of branding layouts and production.

### 10.1 Official match ball

The official match ball of the EHF FINAL4 Men is the so called “Ultimate” ball of Select, which will have a new design for the EHF FINAL4 Men. Clubs will be supplied with 30 balls for training purposes. Balls will be sent directly to the clubs.

### 10.2 Flags

All flags are provided by EHF.

### 10.3 EHF FINAL4 Men web banner

Each club participating in the EHF FINAL4 Men 2021 is obliged to integrate a banner in the club homepage at a prominent position. EHF provides the respective layouts in four different sizes. Please link to the official event page <https://ehfcl.eurohandball.com/men/2020-21/>.

### 10.4 Players’ clothing

Participating clubs are obliged to bring their own players’ shirts, also used during the whole EHF Champions League 2020/21 season. No special players’ shirts will be provided for the EHF FINAL4 MEN 2021.

### 10.5 Official sleeve badge

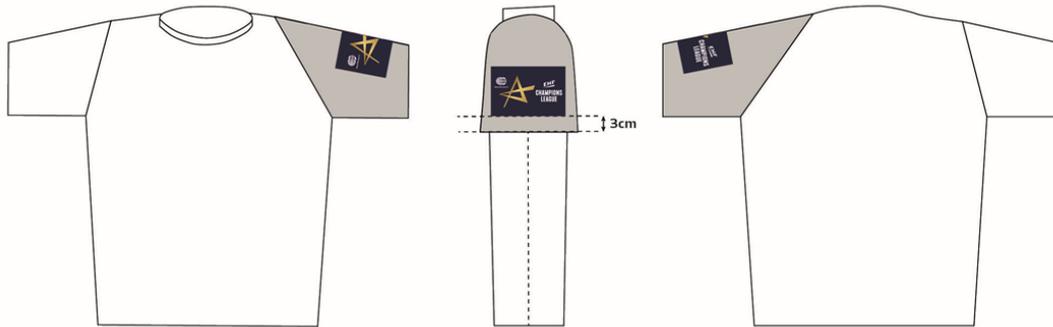
The implementation of the official sleeve badge (size 11 x 7,4cm) is mandatory for all clubs and the sleeve badge must **only** be printed on the left sleeve! The sleeve badge remains the same as during the EHF Champions League season.



Measurements:

Width: 110 mm

Height: 74 mm



The indicated grey area (in the graphic above) around the badge must be free from any advertisement, i.e. club sponsor logos as well as club logos. In this area, only shirt manufacturers' logos will be accepted.

## 11 ADDITIONAL REGULATIONS AND MANUALS

### 11.1 Organisation

Clubs and players are required to follow the instructions of EHF and EHFM officials.

### 11.2 Media Information

The EHF FINAL4 Men Media Information shall form an integral part of the EHF FINAL4 Men 2021 Regulations. It will be provided in due time as separate document.

### 11.3 EHF FINAL4 Men promotion

Clubs will ensure that players and officials are made available in order to promote the EHF FINAL4 Men and the sport of handball in the run up to and during the EHF FINAL4 Men event. This will include interviews with the media as well as partner/sponsor and fan promotions. Each team will make themselves available to sign autographs with fans at a time and place designated by EHFM.

### 11.4 Additional manuals

In accordance with the EHF Statutes, the following Regulations and Manuals shall form an entire part of the present regulations:

- the EHF Champions League Regulations 2020/21
- the EHF Advertising on Clothing Regulations
- the EHF Legal Regulations
- the EHF List of Penalties
- the EHF Catalogue of Administrative Sanctions
- the EHF Regulations for Anti-Doping and the WADA Anti-Doping Code
- the VELUX EHF Champions League Online Design Guide
- the EHF Coaches Licensing Implementation Manual
- the Rinck Convention Manual (2010 edition)
- the EHF Hygiene Concept
- the EHF FINAL4 Men 2021 Media Information